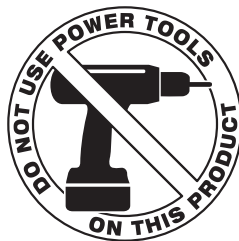
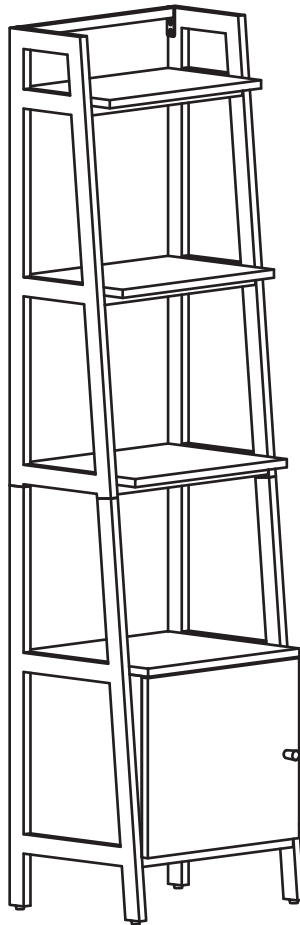


For easy assembly, please carefully follow the step by step instructions.

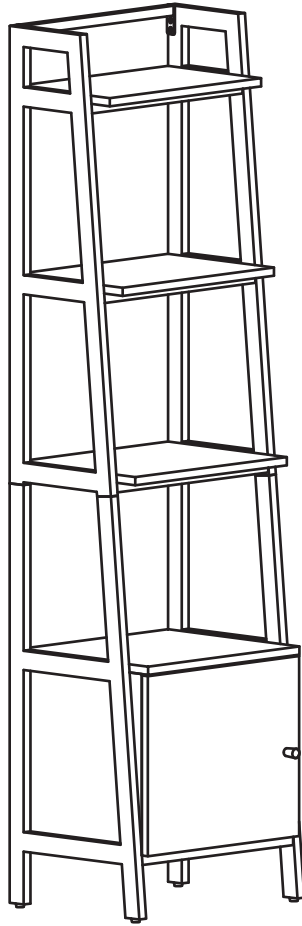
## **LA72BK**

### 72" LADDER BOOKCASE



#### **Assembly Instructions - Important:**

Carefully unpack and identify each component before attempting to assemble. Refer to parts list. Please take care when assembling the unit and always set the parts on a clean, soft surface. If you require any assistance with assembly, parts or information on other products, please visit our website: [www.officestart.net](http://www.officestart.net) or call or write us.



1. Do not use this product unless all screws and bolts are securely tightened.
2. Check that all screws and bolts are tight every three months or as needed.
3. Dispose of packing material properly. Do not use plastic cover as head covering. It may cause suffocation.
4. Do not use this product as a stepladder.
5. Use this product for its intended purpose only.
6. **FOR INDOOR RESIDENTIAL USE ONLY.**

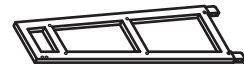
#### **LIMITED WARRANTY**

OSP Home Furnishings® warrants to the original purchaser that this product will be free from defects in material and workmanship as described below. Home Furnishings® will repair or replace, at its option, without charge to the original purchaser only, defective products or parts for one (1) year from the date of purchase. Replacement parts can only be supplied if parts are available. Items out of production may be unavailable. This warranty shall be effective for the applicable time period beginning from the date of purchase as shown on your original sales receipt. This warranty is your sole remedy for product defects and excludes defects due to or arising in connection with product abuse or misuse, use modification of, or attachments to the product, and products or parts not used, maintained, or installed in accordance with the company's installation, maintenance and/or applicable guidelines. There are no other warranties, express or implied, other than those specifically described, including without limitation any implied warranty of merchantability or of fitness for a particular purpose. OSP Home Furnishings® will not be responsible for incidental or consequential damages. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights and you may also have other rights which may vary from state to state. Our quality standards are among the highest in the industry. Sometimes, no matter how hard we try, there are times when parts are damaged or missing. Our Parts Department will do everything possible to promptly remedy the problem. Contact us via e-mail [parts.department@officestar.net](mailto:parts.department@officestar.net) by Fax 1-909-930-5629, or toll free parts number 1-800-950-7262, Monday through Friday 8:00 a.m. - 3:30 p.m. Pacific Time. To make a warranty claim, contact Parts Department. Provide model number, proof of purchase, description of the problem and obtain return authorization. At its option OSP Home Furnishings® will: (a) Supply compatible components of current manufacture. (b) Repair the customer's component. The customer must prepay freight on any components returned to the factory. Return freight on components still in warranty will be paid by OSP Home Furnishings®.

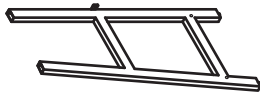
# PARTS



(A) Left Upper Frame (1 Pc)



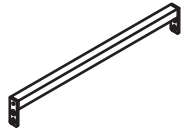
(B) Right Upper Frame (1 Pc)



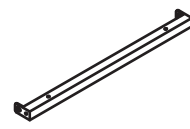
(C) Left Lower Frame (1 Pc)



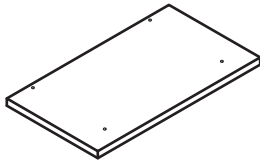
(D) Right Lower Frame (1 Pc)



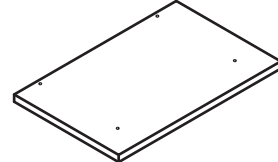
(E) Upper Crossbar (1 Pc)



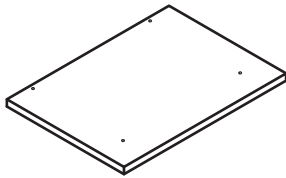
(F) Lower Crossbar (8 Pc)



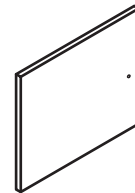
(G) Upper Shelf (1 Pc)



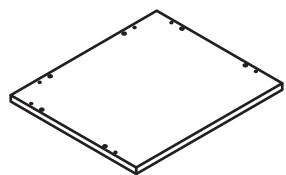
(H) Shelf (1 Pc)



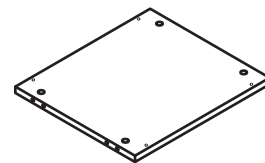
(I) Lower Shelf (1 Pc)



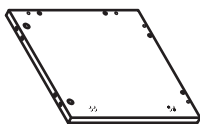
(J) Cabinet - Front Panel (1 Pc)



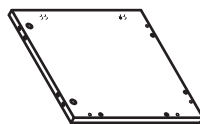
(K) Cabinet - Top Panel (1 Pc)



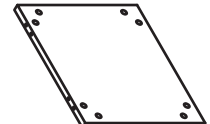
(L) Cabinet - Bottom Panel (1 Pc)



(M) Cabinet - Left Panel (1 Pc)





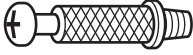

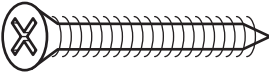

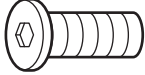


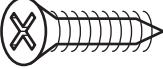
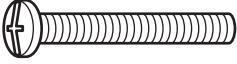


(N) Cabinet - Right Panel (1 Pc)



(O) Cabinet - Back Panel (1 Pc)

# HARDWARE

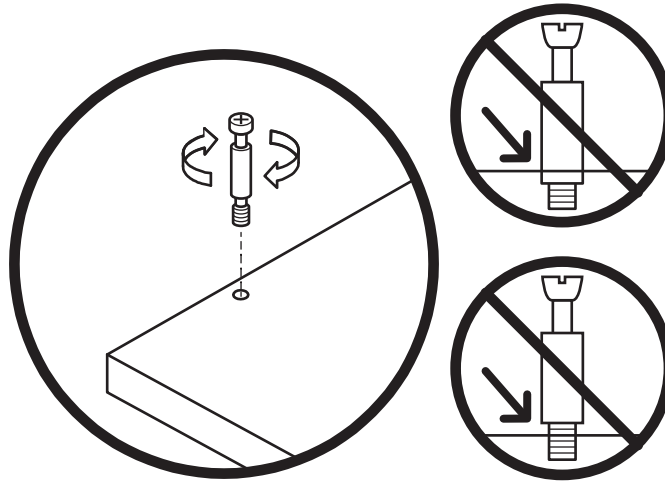
Phillips screwdriver also needed for assembly (not provided)

NO	DRAWING	DESCRIPTION	SIZE	QUANTITY
1		Glue	N/A	1 Pc
2		Cam Lock	15 x 12mm	16 Pcs + 1 extra
3		Cam Bolt	N/A	16 Pcs + 1 extra
4		Wood Dowel	8 x 30mm	16 Pcs + 1 extra
5		Flat Head Phillips Screw	#4 x 30mm	16 Pcs + 1 extra
6		Round Head Phillips Screw	#4 x 15mm	2 Pcs
7		Allen Bolt	1/4" x 12mm	30 Pcs + 1 extra
8		Allen Key	4mm	1 Pc
9		Hinge	N/A	2 Pcs
10		Flat Head Phillips Screw	M3.5 x 15mm	12 Pcs + 1 extra
11		Phillips Bolt	5/32" x 25mm	1 Pc
12		Handle	N/A	1 Pc
13		Metal Plate	38 x 19 x 2mm	2 Pcs

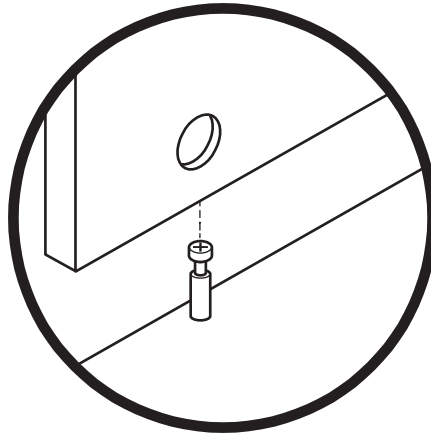
## WALL MOUNTING HARWARE

		Long Screw	N/A	1 Pc
		Short Screw	N/A	1 Pc
		Bracket	N/A	2 Pcs
		Wall Anchor	N/A	1 Pc
		Safety Strap	N/A	1 Pc

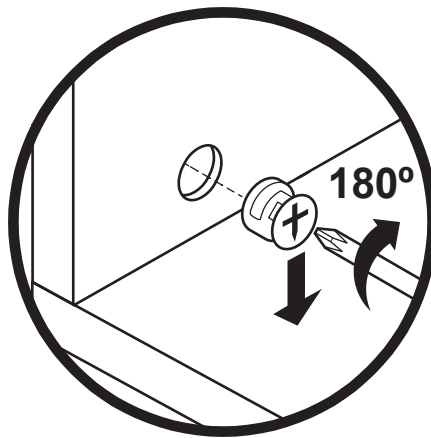
## CAM LOCK INSTALLATION



Screw in Cam Bolt and fully tighten.

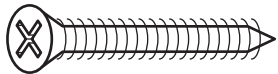


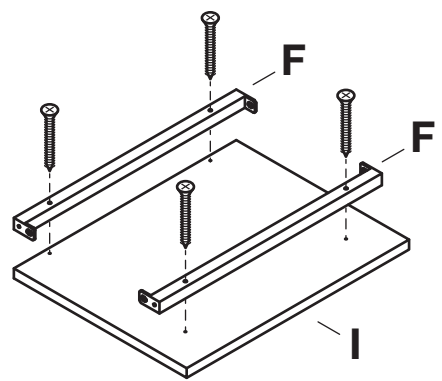
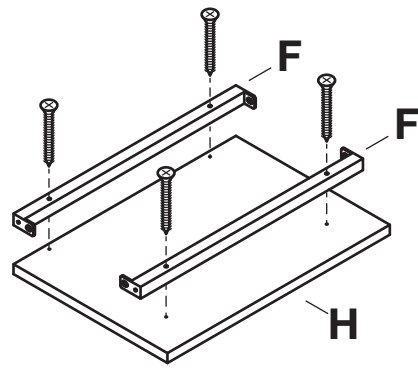
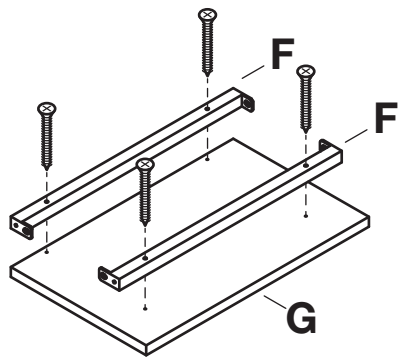
Align hole in panel with Cam Bolt and attach.



Screw Cam Lock in. Turn clockwise until you feel Cam Lock securely fasten to Cam Bolt. Fully tighten Cam Lock.

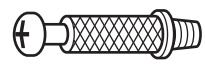
STEP 1

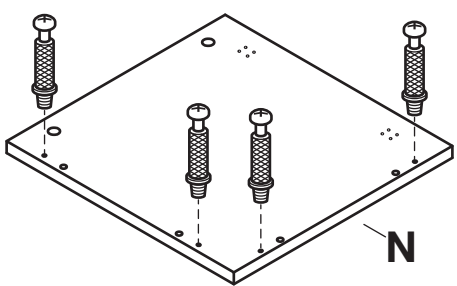
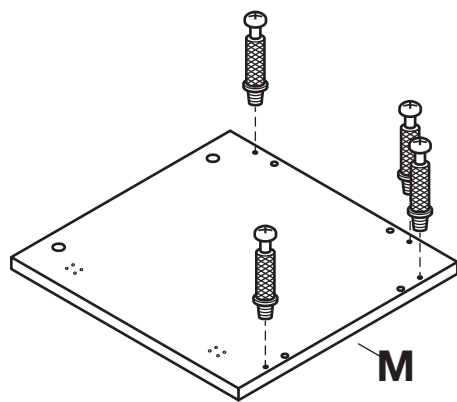
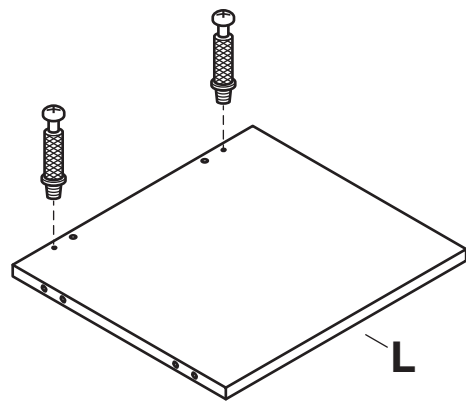
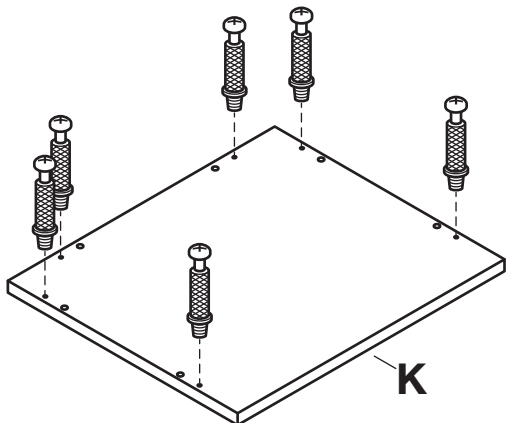
5		x12
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FULLY TIGHTEN ALL SCREWS.

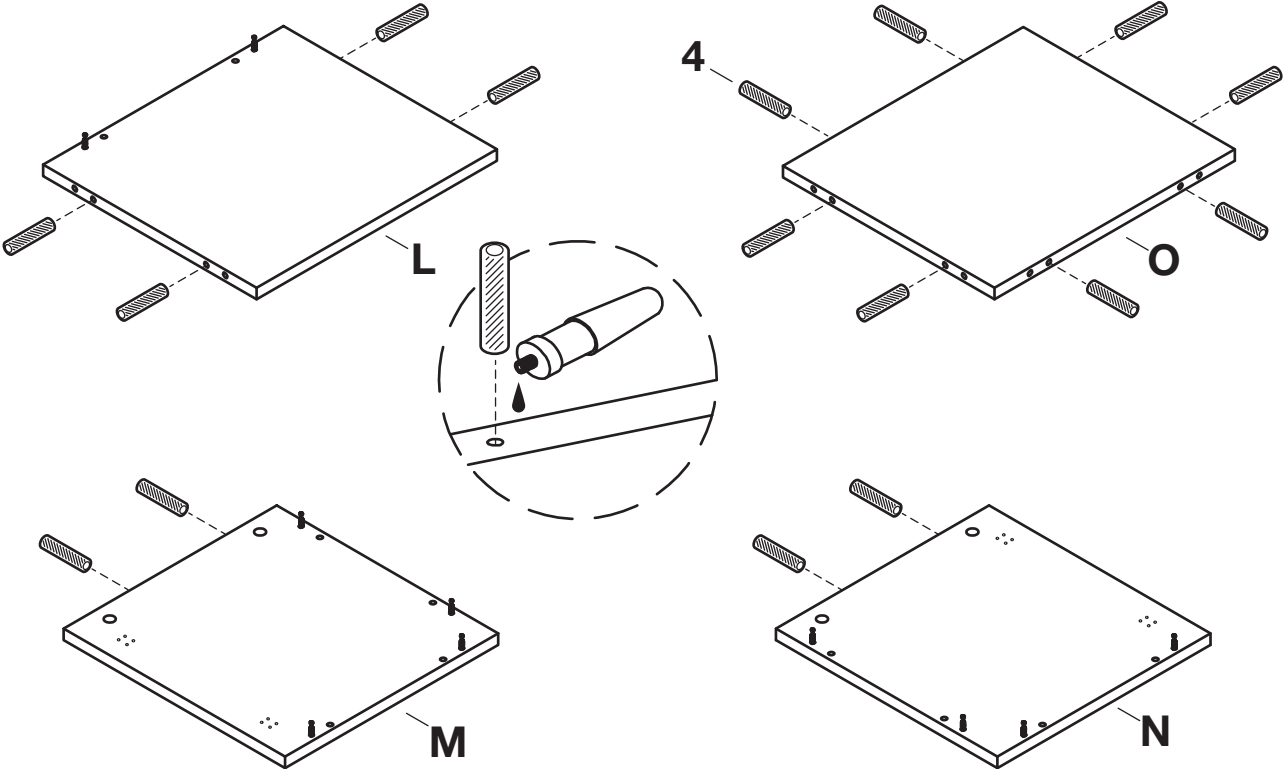
STEP 2

3		x16
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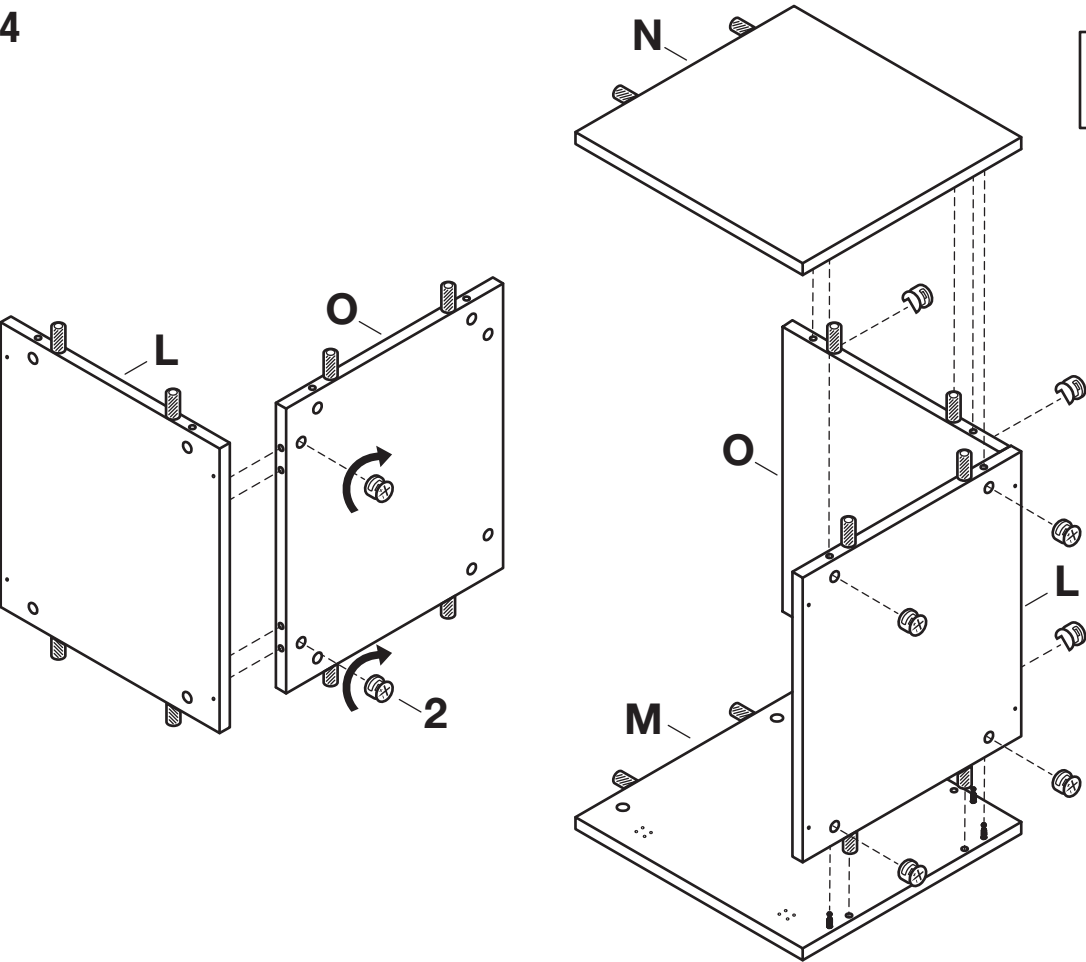
STEP 3

4		x16
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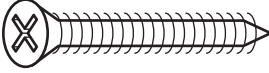


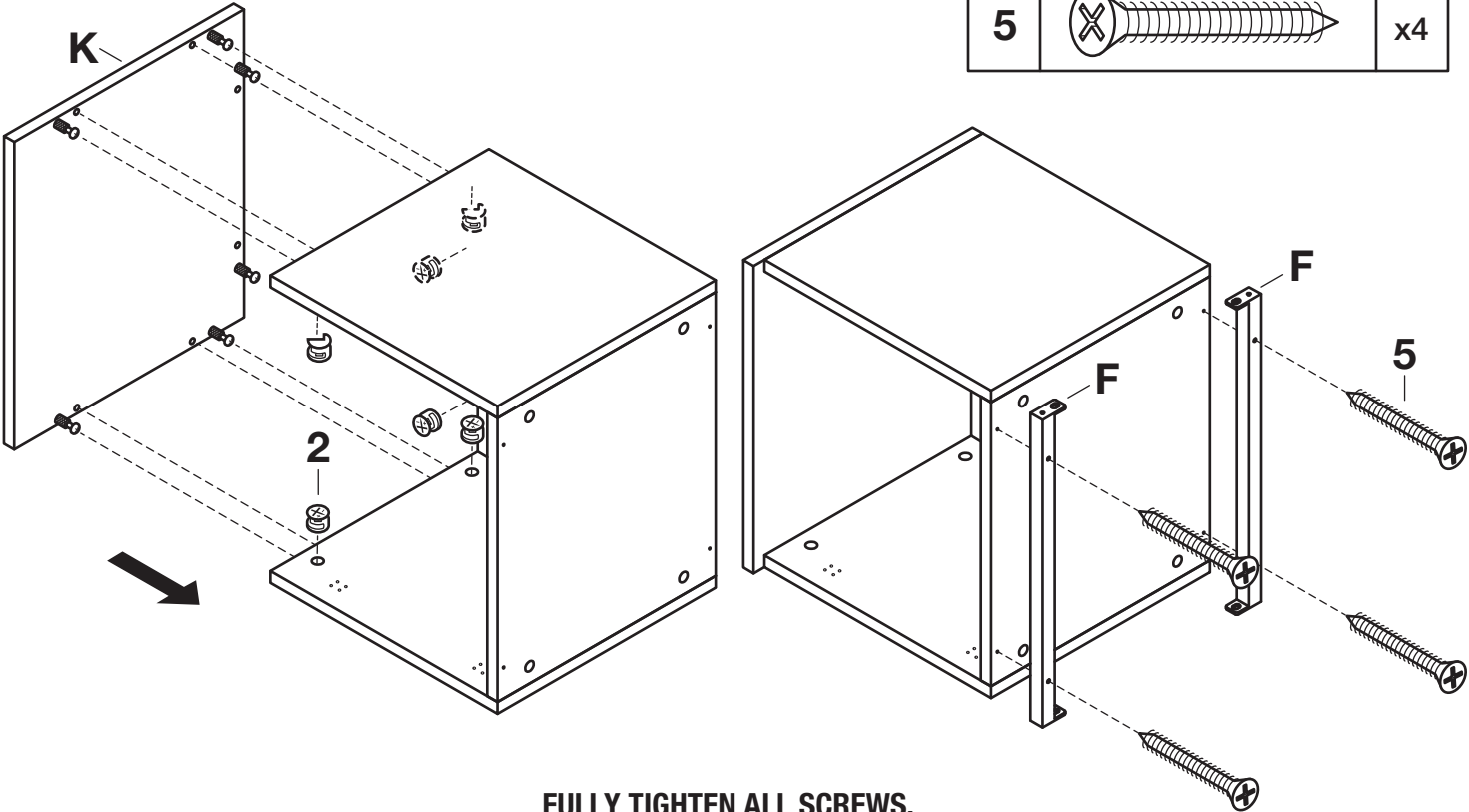
STEP 4

2		x10
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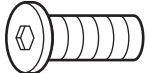


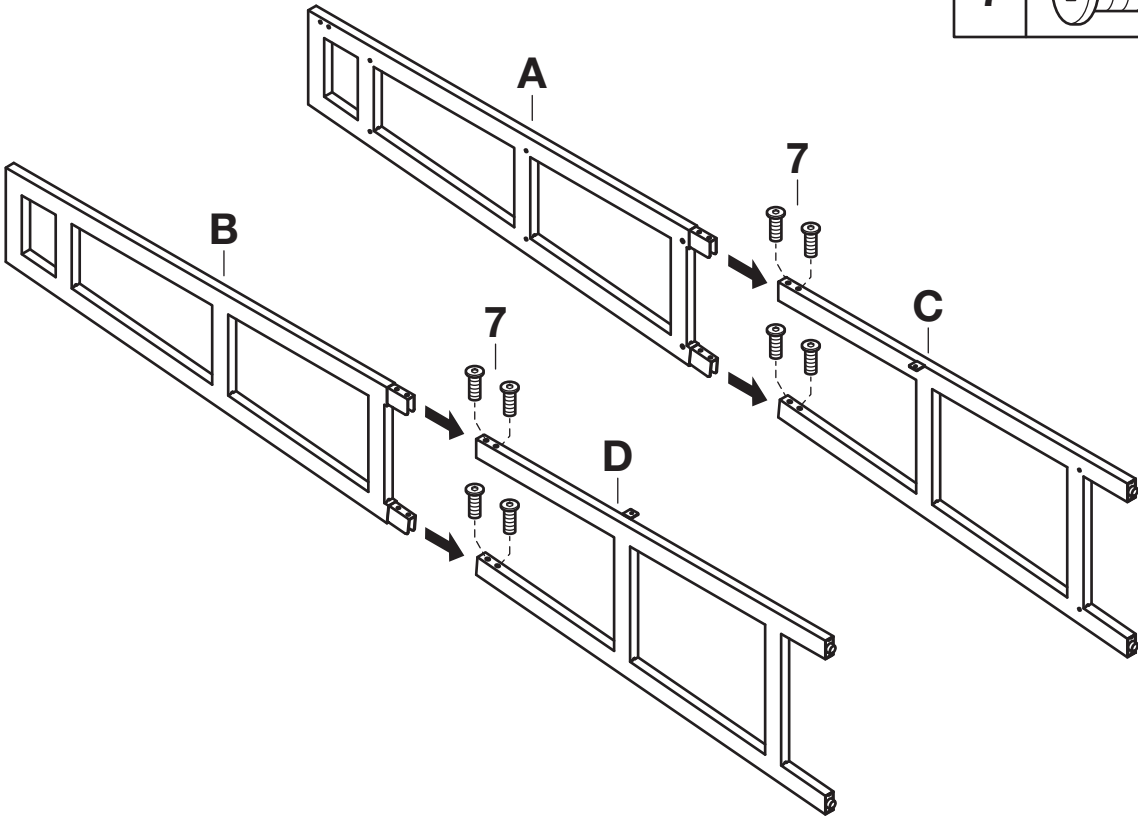
STEP 5

2		x6
5		x4



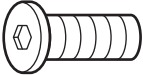
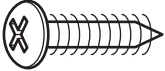
STEP 6

7		x8
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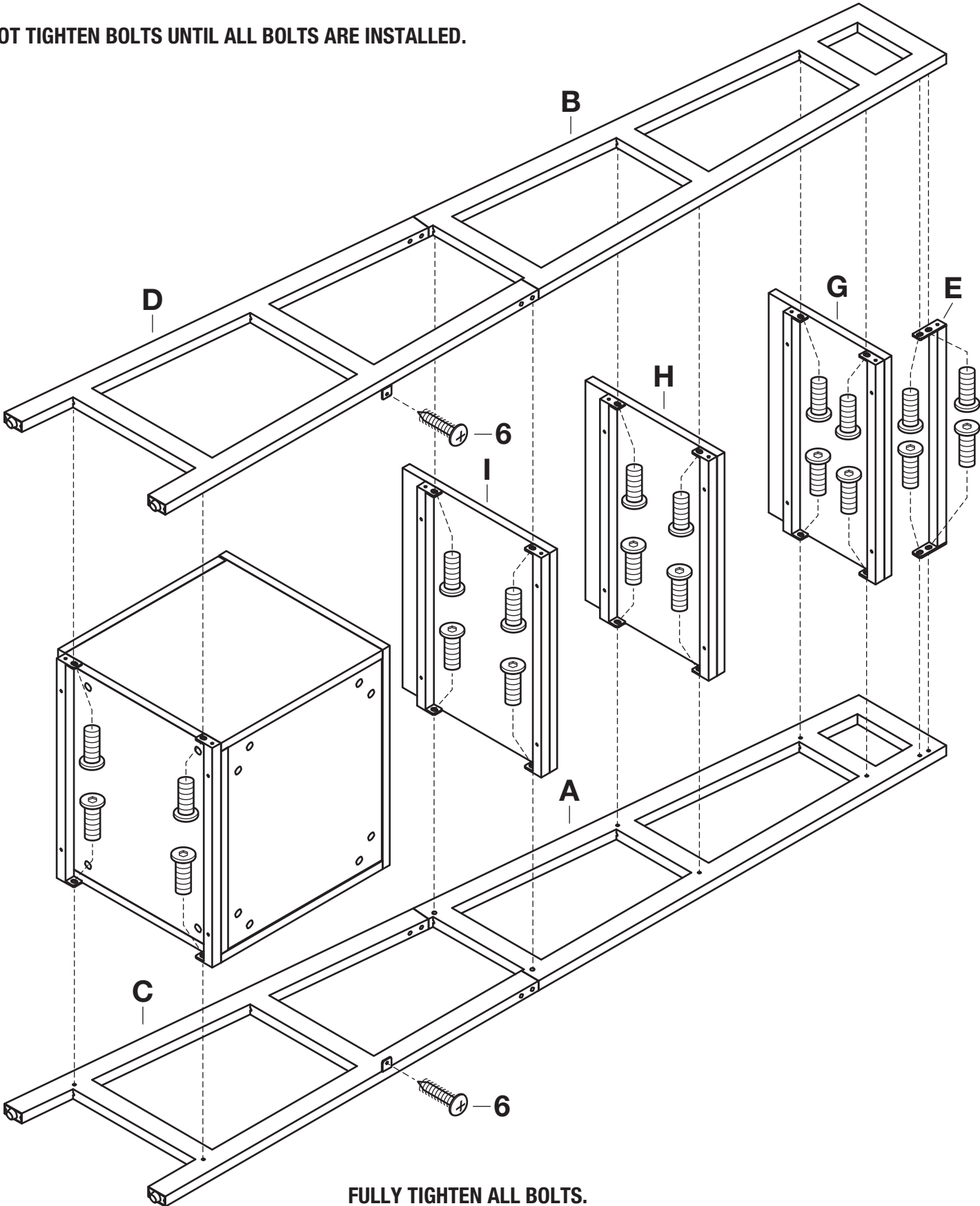




STEP 7

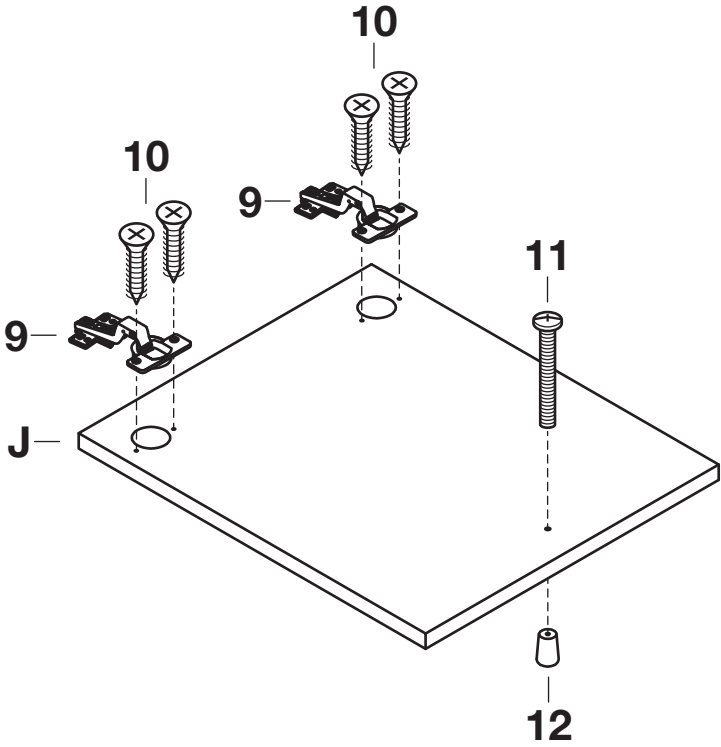
7		x20
6		x2


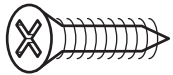
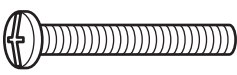
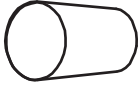
DO NOT TIGHTEN BOLTS UNTIL ALL BOLTS ARE INSTALLED.



FULLY TIGHTEN ALL BOLTS.

STEP 8




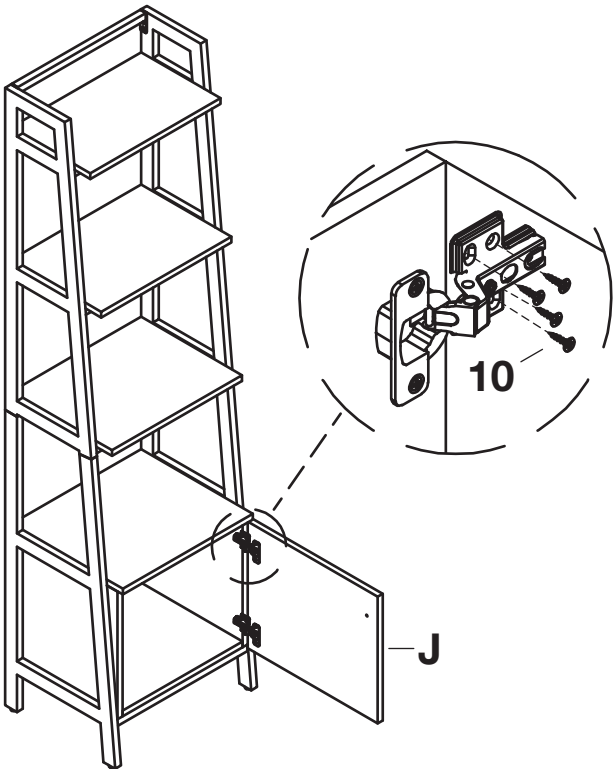
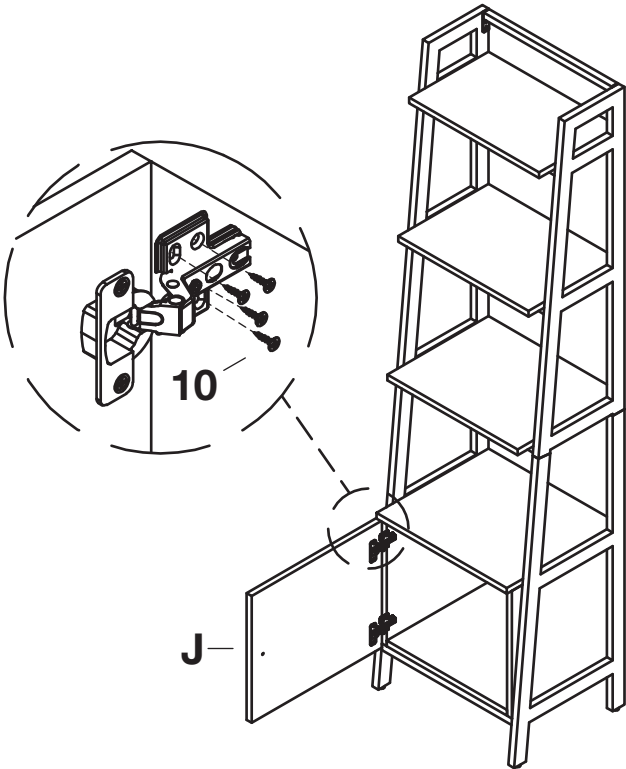
9		x2
10		x4
11		x1
12		x1

STEP 9

OPTION 1

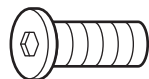

OPTION 2

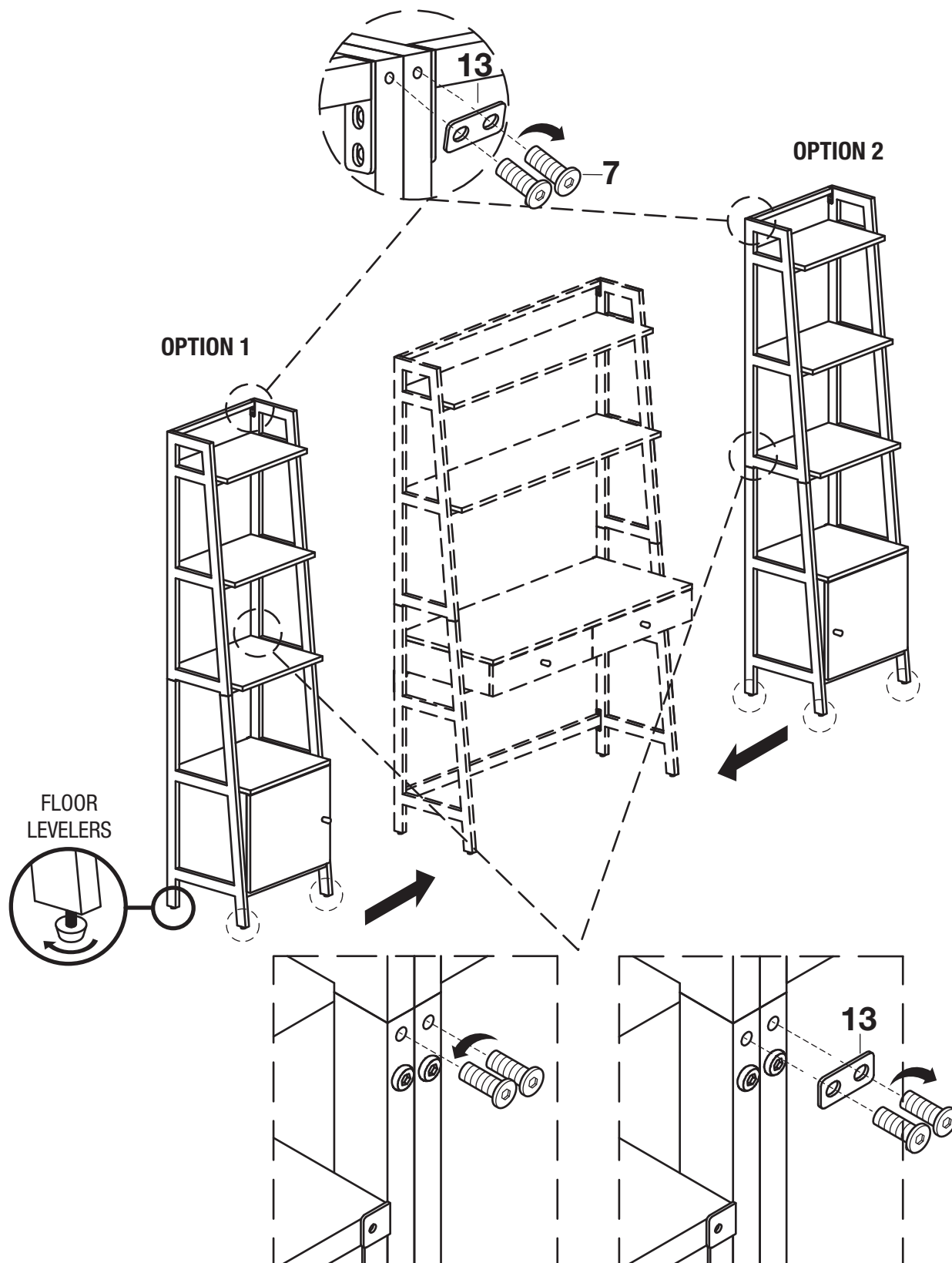
10		x8
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## STEP 10

**DO NOT FULLY TIGHTEN BOLTS. AFTER BOOKCASE(S) HAVE BEEN ATTACHED TO DESK, ADJUST ALL FLOOR LEVELERS SO THAT DESK AND BOOKCASE(S) ARE LEVEL, THEN FULLY TIGHTEN ALL BOLTS.**

7		x2
13		x2



## STEP 11

### ANTI-TIP KIT INSTRUCTIONS

Place Bookcase in desired location. Carefully drill a 1/4" pilot hole into wall, and gently tap Wall Anchor into pilot hole. Secure Bracket to wall using Long Screw. Fully tighten Long screw. Secure second Bracket to Upper Crossbar (E) using Short Screw. Fully tighten Short Screw. Loop Safety Strap through both Brackets and fasten.

