



Parts and Damage Replacement Procedure

1. Please inspect your purchase immediately.
2. This procedure covers product purchased from an authorized Roundhill Reseller and was received in its originally sealed carton.
3. If you find a part missing or damaged, you have a 30-day window in which to order a replacement part from the date on your purchase receipt.
4. You have 3 ways to do this. You will need a copy of your purchase receipt.
 - a. By Fax: Fax the parts order form below and along with your receipt to 614-878-7918
 - b. By Email: Email the order form and along with your receipt to: parts@roundhillfurniture.com
 - c. By Mail: Fill out the parts order form below and along with a copy of your receipt send it to Roundhill furniture parts department 5357 Crosswind Dr, Columbus OH 43228
5. Once this order is sent in, you will be notified if the part(s) you are requesting can or cannot be shipped within 7-10 business days.

**A COPY OF YOUR PURCHASE RECEIPT OR INVOICE MUST BE ATTACHED TO THIS ORDER FORM.
NO ORDERS WILL BE PROCESSED WITHOUT PROOF OF PURCHASE.**

NAME: _____
ADDRESS: _____ (No Post Office Boxes)
CITY: _____ STATE: _____ ZIP: _____
PHONE: _____ FAX: _____
EMAIL: _____

REASON FOR REPLACEMENT/PLEASE CHECK APPROPRIATE BOX.

- ☐ Damaged /scratched, cracked, broken, crushed, etc.
- ☐ Mechanical malfunction/ drawer glides, swivel mechanisms, lid stays, etc.
- ☐ Missing pieces
- ☐ Unfinished surface
- ☐ Wrong color
- ☐ Other

IF MORE THAN ONE MODEL NUMBER IS LISTED ABOVE, PLEASE SPECIFY THE EXACT MODEL NUMBER OF YOUR ITEM IN THE SPACE PROVIDED BELOW.

Model Number	Part Letter Code	Quantity

ITEM NO. B309C CHEST

ASSEMBLY INSTRUCTION

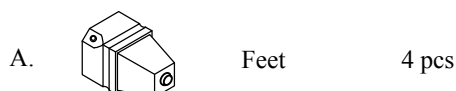
MODEL : B309C

DESCRIPTION : CHEST

Thank you for purchasing this quality product. Be sure to check all packing material carefully for small Hardware which may have come loose inside the carton during shipment. Identify and count all Hardware and compare with the Hardware List below.

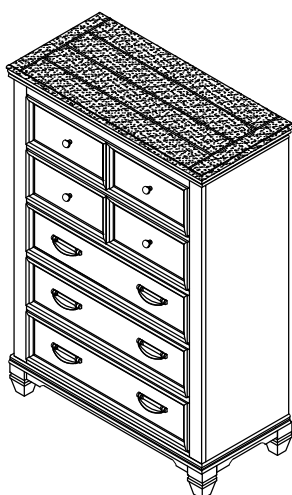
Note : Take out assembly instructions sheet, hardware pack and feet packaging from the drawer which marked with the rope.

COMPONENT LIST



HARDWARE

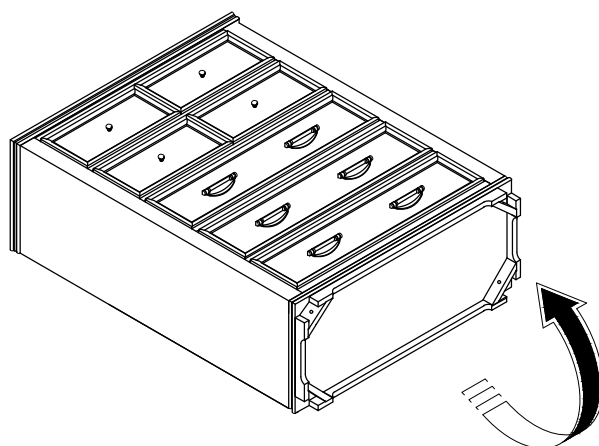
- | | | | |
|----|---|--------------------------|-------|
| 1. |  | JCBC Screw M6 x 50mm | 4 pcs |
| 2. |  | Spring Washer Ø1/4" | 4 pcs |
| 3. |  | Flat Washer Ø1/4" x 20mm | 4 pcs |
| 4. |  | L Key M4 | 1 pc |



ASSEMBLY COMPLETED

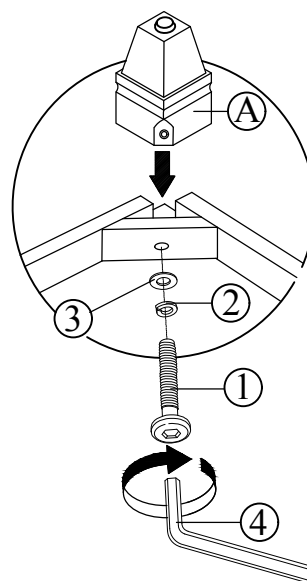
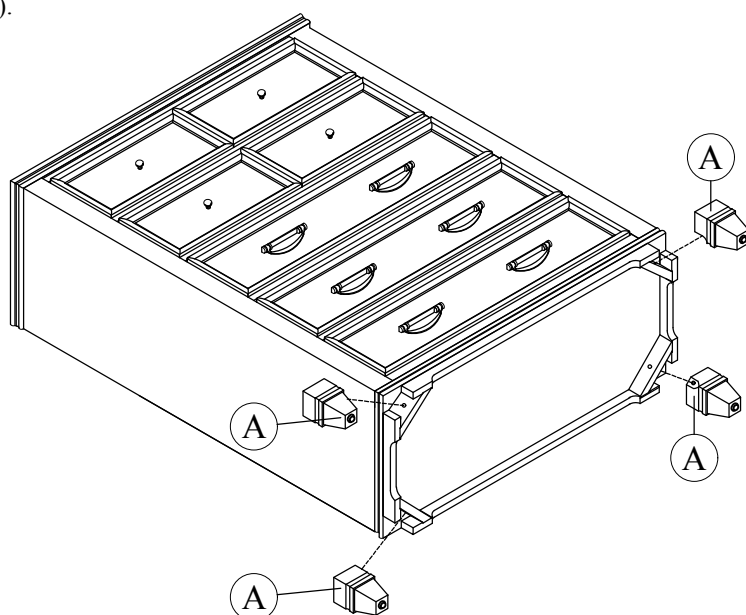
STEP 1

Place lay down the Chest on the floor.



STEP 2

Align feet (A) to Chest. Fasten the feet using JCBC Screw (1), Spring washer (2) and flat washer (3) and fully tighten with L key (4).



**NOTE : MUST TIGHTEN SCREWS PERIODICALLY WITH USE SCREW WILL BECOME LOOSE.
CHECK TIGHTNESS OF ALL SCREW EVERY 6-8 WEEKS.**

ANTI - TIPPING KIT FOR CHEST, DRESSER, PLASMA/TV CHEST & NIGHTSTAND (IF OVER 30")

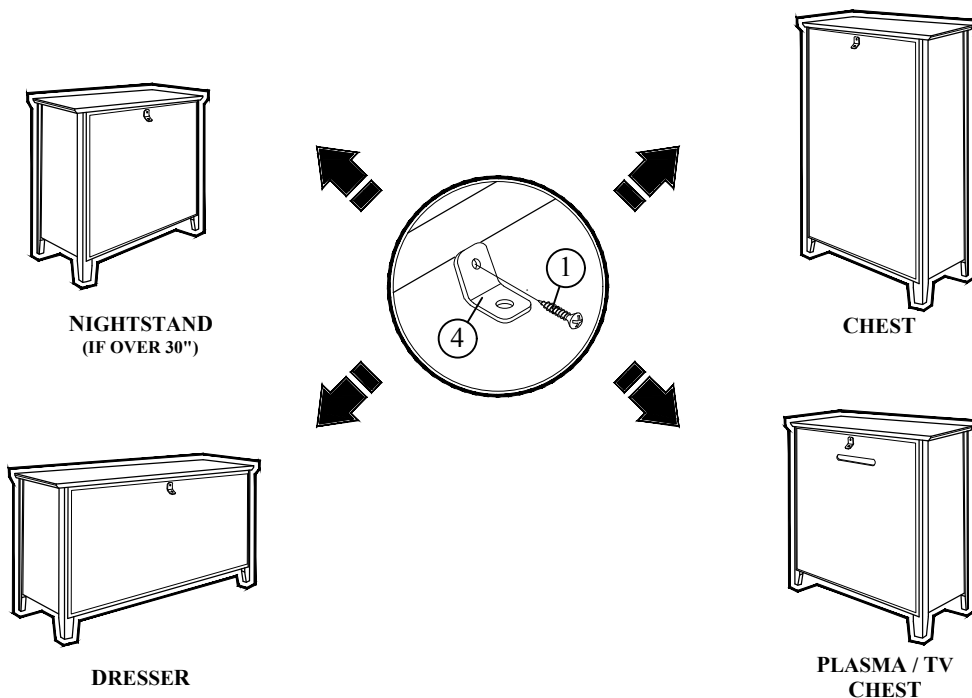
This Tip Restraint Must Be Attached To A Wall Stud Using Long Screw Enclosed

HARDWARE

- | | | | |
|----|--|-------------|-------|
| 1. |  | Short screw | 1 pc |
| 2. |  | Long screw | 1 pc |
| 3. |  | Cable tie | 1 pc |
| 4. |  | L Bracket | 2 pcs |

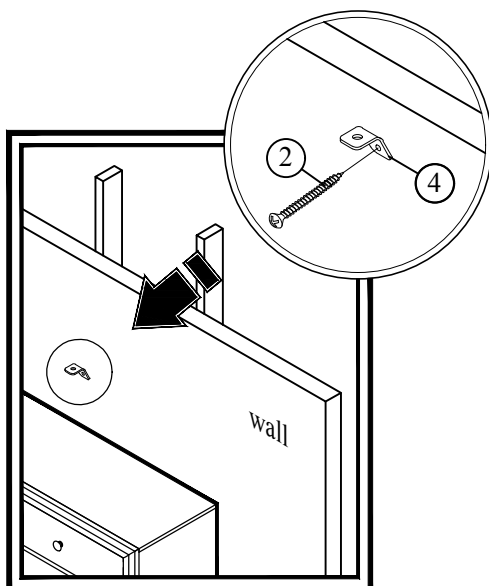
STEP 1

Attach a bracket securely to the back top rail of the casegoods using short screw provided, through the smaller hole.



STEP 2

Locate the other bracket on the wall over a wall stud and two inches below the mounting bracket secured to the back of casegoods. Attached to the wall stud using the long screw provided, through the smaller hole.



STEP 3

Place the casegoods into position so both mounting brackets are vertically in line. Lace the end of the restraint strap through the larger hole in each mounting bracket. Bring both ends together and slide the flat end through the locking end and draw it through until all slack is removed. Confirm that the strap is securely laced and locked.

