1. Preparation
   (1.1) Due to the sliding cover of the Bio-Matic™, an
   minimum clearance of 5” must exist above the lock
   mounting hole.
   (1.2) Check (Fig. 1) to determine if the lock lever direction
   is corresponding to the door left-handed or right-handed.
   (1.3) This Bio-Matic lock works on doors with a thickness
   between 1.5” to 2.36”.
2. Install Latch and Plate
   In the package, you will find two Latch Backsets. The short
   one is 2-3/8”. The long one is 2-3/4”.
   (2.1) Determine the Backset by measuring the distance
   from the edge of the door to the center of the hole.
   (2.2) The end of the Backset should be in the center of the
   hole when Backset is fitted from the side of the door.
   (2.3) Insert Backset with angled side of bolt facing outside.
   Fasten with 2 Flat Head Screws.
   (2.4) On the other side, use another 2 Flat Head Screws to
   secure the Strikeplate on the wall.
3. Install Lock Units
   (3.1) Remove the Cover of the Interior Lock Unit.
   1. Loosen the ring with a “Y” Spanner by turning counter-
   clockwise.
   2. Remove both the ring and the cover from the Lock Unit.
   (3.2) Install the Interior and Exterior Lock Unit.
     1. Unscrew the 2 Connection Screws to separate the
        Interior and Exterior Lock Unit.
     2. Insert the Exterori Lock Unit with protector and the cable
        through the door hole. Then hold tight.
     3. With the cover removed, insert the Interior Lock Unit with
        protector on the other side, with the battery compartment
        on top.
     4. The extension from the back of the Exterior Lock Handle
        should fit in a star shape hole at the back of the Interior
        Lock Handle.
     5. Run the cable through the hole under the battery
        compartment.
     (3.3) Insert batteries and connect the power cable.
     1. Insert 4 AA batteries into the battery compartment. Make
        sure they are in the correct directions.
     2. Plug in the cable into the bottom of the battery
        compartment.
     3. Align and fasten 2 Connection Screws to secure the Lock Units.
     (3.4) Re-install the cover of the Interior Lock Unit.
     1. Insert the cover and the ring back to the Interior Lock Unit.
     2. Use the “Y” Spanner to tighten the ring by turning
        clockwise.
4. Testing
   (4.1) The handles should not block the way of entrance or
   when opening the doors.
   (4.2) Slides open the protective cover. You should see a
   blue light at the background of the scanner window.

IMPORTANT: If you have trouble installing the Bio-Matic
Door Lock or you have additional questions or concerns,
please contact iTouchless Customer Service at 1-800-
660-7978 Monday to Friday from 9:30am to 5:00pm PST.

DEFAULT MASTER CODE:
A default master code is set when the Bio-Matic is
manufactured. The passcode is “11111111”. The master
code is always an 8-digit number and you will need to use
the master code for all operations.
1. Modifying Master Code:
   1. Slide open front cover and press “0” then “**”
   2. Enter Current Master Code
   3. Enter New Master Code
   4. Repeat New Master Code
   5. Press “#” when finish
   6. New Master code is accepted when you hear a
      “BEEP”
   7. If you hear 3 “BEEPS”, please repeat step 1 to 5, New
      Master Code is NOT accepted
2. Reset Master Code
   If for any reason you could not remember the master
code, you can set it back to the manufactured default
code “11111111” by following the steps below
Note: This will erase all codes including User Numbers,
Fingerprints and Passcodes
1. Uninstall the Interior Lock Unit
2. Use the “Y” Spanner to remove the ring and the cover
   of the Lock Unit by turning counter-clockwise
3. Disconnect the power cable from the battery
   compartment. Then press and hold both “1” and “2” on
   the key pad spontaneously while you reconnect the
   power cable. The default code is successfully set when
   you hear a “BEEP”.

OPERATIONAL INSTRUCTIONS:
1. Registering Fingerprints
   (2.1) Register with User Number
      1. Slide open front cover and press “1” then “#”
      2. Enter Master Code
      3. Enter 3-digit User Number, then press “#” to confirm
      4. Put finger tip on the center of the scanner when blue
         light is on. Lay flat and hold firmly until you hear a
         “BEEP”.
      5. Repeat step 1 to 4 above to enter another user
      6. If you hear 3 “BEEPS”, the fingerprint is not
         recognized, please repeat step 1 to 4
   To register user# 123 with default master code 11111111
   Enter sequence on keypad: 1, #, 11111111, 123, #
   When the scanner lights up, put finger on the scanner to
   register the fingerprint for user# 123
   (2.2) Register without User Number
      1. Slide open front cover and press “1” then “#”
      2. Enter master code
      3. Press “#” to confirm
      4. Put finger tip on the center of the scanner when blue
         light is on. Lay flat and hold firmly until you hear a
         “BEEP”.
      5. Repeat step 1 to 4 above to enter another user
      6. If you hear 3 “BEEPS”, your fingerprint is not
         recognized, please repeat step 1 to 4
   To register a user with default master code 11111111
   Enter sequence on keypad: 1, #, 11111111, #
   When the scanner lights up, put the FINGERPRINT to register.
OPERATIONAL INSTRUCTIONS:

2. Deleting Fingerprints
   (3.1) Deleting Individual Fingerprint with User Number
   1. Slide open front cover and press “2” then “#”
   2. Enter master code
   3. Enter 3-digit User Number
   4. Repeat 3-digit User number
   5. Press “#” to confirm
   6. You will hear a “BEEP” sound when fingerprints are successfully deleted
   
   To delete user# 123 with default master code 11111111
   Enter sequence on keypad: 2, #, 11111111, 123, 123, #
   Deletion succeeded when you hear a “BEEP” sound.

   (3.2) Deleting Individual Fingerprint without User Number
   1. Slide open front cover and press “2” then “#”
   2. Enter master code
   3. Press “#” to confirm
   4. Put finger tip at the center of the scanner when blue light is on. Lay flat and hold firmly until you hear a “BEEP” sound
   
   To delete a non-assigned user number’s fingerprint with default master code 11111111
   Enter sequence on keypad: 2, #, 11111111, # When the scanner lights up, put the FINGERPRINT on the scanner firmly until you hear a “BEEP” sound to confirm the deletion succeeded.

   (3.3) Deleting ALL Fingerprints
   1. Slide open front cover and press “3” then “#”
   2. Enter Master Code
   3. Press “#” to confirm
   4. You will hear a “BEEP” sound when all fingerprints are successfully deleted
   
   To delete fingerprints with default master code 11111111
   Enter sequence on keypad: 3, *, 11111111, #

3. Registering Passcodes
   The passcode is always an 8-digit number.
   (4.1) Registering Passcode
   1. Slide open front cover and press “1” then “*”
   2. Enter Master Code
   3. Enter 3-digit User Number
   4. Enter Passcode
   5. Repeat Passcode
   6. Press “#” and you will hear a “BEEP” sound when passcode is successfully registered.
   
   To register user# 123 with default master code 11111111 & passcode 02230223
   Enter sequence on keypad: 1, *, 11111111, 123, 02230223, #
   If you hear 3 “BEEPS”, your passcode is not accepted. Please repeat steps 1 to 6.
   Reason: The User Number may be occupied. Try another new User Number.

4. Deleting/Modifying Passcodes
   (4.1) Deleting Individual Passcode with User number
   1. Slide open front cover and press “2” then “*”
   2. Enter Master Code
   3. Enter 3-digit User Number
   4. Repeat 3-digit User Number
   5. Press “#” to confirm
   6. You will hear a “BEEP” sound when passcode is successfully deleted
   
   To delete user# 123 with default master code 11111111
   Enter sequence on keypad: 2, *, 11111111, 123, 123, #

   (4.2) Deleting ALL Passcode
   1. Slide open front cover and press “3” then “*”
   2. Enter Master Code
   3. Press “#” to confirm
   4. You will hear a “BEEP” sound when all passcodes are successfully deleted
   
   To delete passcodes with default master code 11111111
   Enter sequence on keypad: 3, *, 11111111, #

   (4.3) Modifying Passcodes
   1. Slide open front cover and press “0” then “*”
   2. Enter Current Passcode
   3. Enter New Passcode
   4. Repeat New Passcode
   5. Press “#” when finish
   6. You will hear a “BEEP” sound when the passcode is successfully modified
   
   To modify current passcode 22222222 to 33333333
   Enter sequence on keypad: 0, *, 22222222, 33333333, 33333333, #

5. Set the Bio-Matic Lock to Passage Mode
   Passage Mode enable users to keep the door unlock. Users can access without using Fingerprints, Passcodes or Keys. Just slide open the cover to open the lock in Passage Mode.
   (5.1) Set to Passage Mode
   1. Slide open front cover
   2. Press “*” two times
   3. Enter Master Code
   4. Press “#” to confirm
   5. You will hear a “BEEP” sound when passage mode is set.
   
   (5.2) Deactivate Passage Mode
   Repeat steps 1 to 4 on (5.1)

6. Unlocking the Bio-Matic Lock
   (6.1) Unlock by using fingerprints
   1. Slide open front cover and the scanner light will turn on
   2. Firmly press finger tip at the center of the scanner
   3. Door is unlock when you hear a “BEEP” sound
   4. If you hear 3 “BEEPS”, your fingerprints is not recognized. Repeat steps 1-3 again.
   
   (6.2) Unlock by using passcodes
   1. Slide open front cover
   2. Enter 8-digit passcode to unlock
   
   (6.3) Unlock by using backup key
   1. Remove the keyhole cover by using the removal hook which comes with the lock.
   2. Use the backup key to unlock as you would normally open a lock